

# Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a special public meeting on July 17th, 2023, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

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## **SPECIAL MEETING of the Board:**

### **1. Welcome, Introduction and Preliminary Matters**

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet

### **2. Business Matters**

- 2.1 Approval of June 5, 2023 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

*Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.*

- 2.5 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205
- 2.6 Discussion and consideration of Resolution 23-04 Resolution of the Board Authorizing the Chair to Sign the Utility Agreement
- 2.7 Discussion and consideration of Resolution 23-05 Resolution of the Board Adopting Agency Logo, Informal Name, and Tagline
- 2.8 Discussion and consideration of Resolution 23-06 Resolution of the Board Addressing Agency Withdrawal and Re-Entry
- 2.9 Board member comments

### **3. Adjournment**

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting [adainfo@millcreek.us](mailto:adainfo@millcreek.us) at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written

requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website  
<http://pmn.utah.gov>

DATE: 7/13/23

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

**This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.**

# Participation Percentages

|    |           |  |                            |            |            |            |            | Weighted Votes Occuring After July 31, 2022   |   |   |  |  |   |  |
|----|-----------|--|----------------------------|------------|------------|------------|------------|---|---|---|--|--|---|--|
|    |           |  |                            |            |            |            |            | Aggregate Total of Actual Phase 1 Initial, Phase 1 Anchor, and Phase 2 Initial Payments | Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments | Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment) | Total Phase 1 and 2 Payment Obligations as of Meeting Date Above | Participation Percentage for Weighted Votes After July 31 2022 | Yes vote on Resolution XX-XX Weighted Vote? | Total Yes Percentage on Resolution XX-XX |
| 1  | 7/1/2021  |  | Grand County               | 2,109.37   | 3,110.81   | 2,109.37   | 3,110.81   | \$ 6,364.78   | 1.49%   | \$ 1,692.07   | \$ 8,056.85  | 1.15%  |   | 0.00%                                    |
| 2  | 10/1/2021 |  | Salt Lake County           | 11,570.26  |            | 11,570.26  |            | \$ 23,140.52  | 0.00%   | \$ -  | \$ 23,140.52   | 3.31%  |   | 0.00%                                    |
| 3  | 7/1/2021  |  | Summit County              | 10,759.97  | 15,868.33  | 10,759.97  | 15,868.33  | \$ 32,466.94  | 7.61%   | \$ 8,631.28   | \$ 41,098.22   | 5.87%  |   | 0.00%                                    |
| 4  | 7/1/2021  |  | Town of Alta               | 218.93     |            | 218.93     |            | \$ 437.86   | 0.00%   | \$ -  | \$ 437.86  | 0.06%  |   | 0.00%                                    |
| 5  |           |  | Bluffdale City             | 11,088.57  |            | 11,088.57  |            | \$ -  | 0.00%   | \$ -  | \$ -   | 0.00%  |   | 0.00%                                    |
| 6  | 7/1/2021  |  | Town of Castle Valley      | 106.74     | 157.42     | 106.74     | 157.42     | \$ 322.08   | 0.08%   | \$ 85.63  | \$ 407.71  | 0.06%  |   | 0.00%                                    |
| 7  | 4/28/2022 |  | Coalville City             | 562.99     |            | 562.99     |            | \$ 1,125.98   | 0.00%   | \$ -  | \$ 1,125.98  | 0.16%  |   | 0.00%                                    |
| 8  | 7/1/2021  |  | Cottonwood Heights         | 10,942.10  |            | 10,942.10  |            | \$ 21,884.20  | 0.00%   | \$ -  | \$ 21,884.20   | 3.13%  |   | 0.00%                                    |
| 9  | 6/13/2022 |  | Emigration Canyon Township | 456.22     |            | 456.22     |            | \$ 912.44   | 0.00%   | \$ -  | \$ 912.44  | 0.13%  |   | 0.00%                                    |
| 10 | 8/3/2021  |  | Francis City               | 421.54     |            | 421.54     |            | \$ 843.08   | 0.00%   | \$ -  | \$ 843.08  | 0.12%  |   | 0.00%                                    |
| 11 | 7/1/2021  |  | City of Holladay           | 9,387.72   |            | 9,387.72   |            | \$ 18,775.44  | 0.00%   | \$ -  | \$ 18,775.44   | 2.68%  |   | 0.00%                                    |
| 12 |           |  | Kamas City                 | 743.49     |            | 743.49     |            | \$ -  | 0.00%   | \$ -  | \$ -   | 0.00%  |   | 0.00%                                    |
| 13 | 7/13/2021 |  | Kearns                     | 9,606.01   |            | 9,606.01   |            | \$ 19,212.02  | 0.00%   | \$ -  | \$ 19,212.02   | 2.74%  |   | 0.00%                                    |
| 14 | 7/1/2021  |  | Moab City                  | 2,237.95   | 3,300.43   | 2,237.95   | 3,300.43   | \$ 6,752.75   | 1.58%   | \$ 1,795.21   | \$ 8,547.96  | 1.22%  |   | 0.00%                                    |
| 15 | 7/1/2021  |  | Millcreek                  | 18,421.40  | 27,167.05  | 18,421.40  | 27,167.05  | \$ 55,584.39  | 13.03%  | \$ 14,777.00  | \$ 70,361.39   | 10.05%   |   | 0.00%                                    |
| 16 | 4/28/2022 |  | Oakley City                | 520        |            | 520        |            | \$ 1,040.00   | 0.00%   | \$ -  | \$ 1,040.00  | 0.15%  |   | 0.00%                                    |
| 17 | 7/28/2021 |  | Ogden City                 | 35,737.26  |            | 35,737.26  |            | \$ 71,474.52  | 0.00%   | \$ -  | \$ 71,474.52   | 10.21%   |   | 0.00%                                    |
| 18 |           |  | City of Orem               | 31,019.52  |            | 31,019.52  |            | \$ -  | 0.00%   | \$ -  | \$ -   | 0.00%  |   | 0.00%                                    |
| 19 | 7/13/2021 |  | Park City                  | 6,742.38   | 9,943.35   | 6,742.38   | 9,943.35   | \$ 20,344.33  | 4.77%   | \$ 5,408.50   | \$ 25,752.83   | 3.68%  |   | 0.00%                                    |
| 20 | 7/1/2021  |  | Salt Lake City             | 101,050.33 | 149,024.48 | 101,050.33 | 149,024.48 | \$ 304,907.42   | 71.45%  | \$ 81,059.05  | \$ 385,966.47  | 55.14%   |   | 0.00%                                    |
| 21 | 7/1/2021  |  | Town of Springdale         | 481.26     |            | 481.26     |            | \$ 962.52   | 0.00%   | \$ -  | \$ 962.52  | 0.14%  |   | 0.00%                                    |
| 22 |           |  | West Jordan City           | 37,916.77  |            | 37,916.77  |            | \$ -  | 0.00%   | \$ -  | \$ -   | 0.00%  |   | 0.00%                                    |
| 23 |           |  | West Valley City           | 47,899.22  |            | 47,899.22  |            | \$ -  | 0.00%   | \$ -  | \$ -   | 0.00%  |   | 0.00%                                    |
|    | 7/1/2021  |  |                            | 350,000.00 | 208,571.87 | 350,000.00 | 208,571.87 | 586,551.27  | 100.00%   | 113,448.73  | \$ 700,000.00  | 100%   |   | 0.00%                                    |

# Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, June 5, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

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## **PRESENT:**

### **Board Members**

#### ***In person***

Dan Dugan, Chair, *Salt Lake City*

Drew Quinn, *Holladay City*

Christopher Thomas, *Salt Lake City*

Emily Quinton, *Summit County*

#### ***Electronic***

Randy Aton, *Springdale*

Holly Smith, *Holladay*

Elissa Martin, *Grand County*

Chris Cawley, *Alta*

Luke Cartin, *Park City*

Kalen Jones, *Moab*

Joe Frazier, *Oakley*

Patrick Schaeffer, *Kearns Metro Township*

Alexi Lamm, *Moab*

Emily Paskett, *Salt Lake County*

Samantha DeSeelhorst, *Cottonwood Heights*

Jeremy Rubell, *Park City*

David Brems, *Emigration Canyon Township*

**In Person Attendees:** Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

**Electronic Attendees:** Patrick Grecu, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Janene Eller-Smith, *Ogden City Staff*; Spencer Lawson, *Penna Powers*; Lorenzo Long, *Ogden City staff*; Gordon Bennett, *Emigration Canyon Township*; Monica O'Malley, *Salt Lake City staff*; Kathryn Calderon, *Salt Lake County staff*; Laura Singer, *Fervo Energy*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

**REGULAR MEETING – 1:00 p.m.**

**TIME COMMENCED: 12:59 p.m.**

## **1. Welcome, Introduction, and Preliminary Matters**

### **1.1 Purpose and Overview of Meeting**

### **1.2 Current Participation Percentages included in Board Packet**

## 2. Business Matters

### 2.1 Approval of May 1, 2023, Board Meeting Minutes

**Board Member Quinn moved to approve the May 1, 2023, Board Meeting Minutes. Board Member Quinton seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

### 2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Secretary Quinton said the treasurer report is in the packet. The full budget is funded. The first invoice went to Penna Powers, this is the only change other than invoices to legal counsel.

### 2.3 Reports From Committees (Communications, Low-Income Plan, Program Design)

Board Member Chris Cawley said that Penna Powers gave their presentation and finished their communication audit in the May Communication Committee meeting.

Board Member Samantha DeSeelhorst gave the Low-Income Plan Committee Update. Each participating community has received, or will very soon receive, a customized email from the Low-Income Plan Committee outlining the requirements for low-income plan outreach. These emails summarize which organizations from a community's outreach list will be contacted by the Low-Income Plan committee, which organizations can be contacted in collaboration with another community, and which organizations are the sole responsibility of the community.

The Low-Income Plan committee is in the pre-outreach preparation portion of planning. Board Member DeSeelhorst gave an update on Senate Bill 288. This passed in the 2023 Utah Legislative Session. SB 288 appropriates funding to the Division of Public Utilities for utility bill credits, to benefit eligible gas and electricity customers. The Low-income Plan Committee has been interested in learning more about this funding, and how it might affect customers. In May 2023 members of the Committee attended a utility issue briefing meeting. At this meeting, the Office of Consumer Services shared more information on SB 288. It will raise the electricity credit to \$25.95 monthly and will raise the gas credit from \$107 to \$307 annually. The funding will be administered through the existing HEAT application pipeline. Funding will be provided until it runs out. Only 10% of eligible customers take advantage of these bill credits.

Board Member Christopher Thomas gave the presentation for the Program Design Committee and shared the Program Application Dashboard. The big update this month involves the Utility Agreement. Rocky Mountain Power sent the redline of the Utility Agreement back to the Committee. Legal counsel sent back edits and asked that RMP send back their next edits by June 20<sup>th</sup>. The Committee now hopes the Board may be able to consider final language as soon as the July Board Meeting. Please figure out internally how your community plans to sign the Utility Agreement, by vote of governing body, signature of chief executive officers, or some variation. A template memo will be distributed to Board Members in July to help you brief your Council/Commission. Please budget for fiscal year 2024, state law requires that communities cover the cost to provide two opt-out notices to customers in their boundaries. A community only needs to pay for

the noticing costs if it passes the ordinance to finalize participation. There is a chance some noticing may be done electronically for customers who indicated a preference for electronic billing. The residential opt-out letter may be one page instead of two, reducing paper costs. Postage rates will increase this summer.

Board Member Thomas gave a timeline update. The website timeline is out of date and needs to be updated. The Program Design Committee has discussed the timeline update. Utility agreement signing has been moved to August 2023, submitting the program application is moved to September 2023. The PSC action on program application has been moved to February 2024, but this could be as soon as November 2023 if there is no opposition. Then the timeline for executing the contract for renewable resources can be moved to November 2024. Finally updating the deadline for Ordinance adoption from December 2023 to May 2024 but this could happen as soon as February 2024.

Spencer Lawson from Penna Powers gave his presentation on the Penna Powers Communication audit. Because of the diversity of the Utah 100 Communities audience messaging needs to be general and convey the importance of renewable energy efforts to the audience. A larger emphasis needs to be placed on the customers. Several internal documents refer to the Utah Community Renewable Energy Agency, but external communication refers to the Utah 100 Communities. Further communication is needed for the Utah 100 Communities name, the name refers to net 100% renewable energy as opposed to 100 Communities in Utah who are participating. The Utah 100 Communities website is a good source of information that is detailed and thorough. The website is comprehensive, but the copy and navigation could be improved. Social media for Utah 100 Communities is in its early stages and growth is needed. Utah 100 can go deeper and broader with a variety of topics that would be relevant to their work and audience interests. Utah 100 does a great job of including calls to action and links. Penna Powers recommendations include being more consistent in messaging. They recommend developing an audience and brand voice. They also recommend translating key messages and materials into Spanish to ensure that information is accessible to more of their audience. Penna Powers recommends updating the name to provide clarity on the Utah 100 Communities brand. Prioritize messaging on the meaning of the name, update the logo, mark, and typeface, and formalize a color palette. Website recommendations include more meaningful content/copy on all pages, update the homepage to create a more intuitive experience, and add more imagery to add visual appeal. Social media recommendations include building a social media toolkit, always keeping the audience interests in mind when writing content and captions. Include video and photos. Video is necessary for reaching new people. Interact with followers and develop partnerships and collaboration content with cities, counties, and non-profits. Penna Powers added email recommendations as well. Order email content with the inverted pyramid, more compelling information at the top, and make sure to have fun.

Mr. Lawson asked if there were any questions. There were no questions.

## **2.4 Public Comments**

## **2.5 Discussion and Consideration of Board Officer Positions (Chair, Vice-Chair, Treasurer, Secretary) terms and elections**

Chair Dugan explained that Board Positions are open for elections. The Chair is currently Dan Dugan, Vice-Chair is Angela Choberka, Secretary is Emily Quinton, and Treasurer is Jeff Silvestrini. Chair Dugan said he has not received any messages from Board members about their desire to hold a Board Position. The current board officers are very happy to continue in their jobs. Board member Quinn said she believes that the current Board Officers have done a very good job.

**Board Member Quinn made a motion to nominate the four current Board Officers for a second term. Board member DeSeelhorst seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.6 July Board Meeting to be held on Monday, July 10<sup>th</sup>, or Monday July 17<sup>th</sup>, Discussion**

Chair Dugan said that the Board is considering moving the July meeting to the 10<sup>th</sup> or the 17<sup>th</sup> of July. Board Member Rubell asked to move the Board Meeting to July 10<sup>th</sup>. Secretary Emily Quinton said that if Board Members check their calendar and give their recommendations to her that would be great.

**2.7 Board Member Comments**

There were no comments.

**2.8 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205**

**3. Adjournment**

**The Board meeting adjourned due to loss of quorum at 1:53 pm.**

**APPROVED: \_\_\_\_\_ Date**  
**Dan Dugan, Chair**

**ATTEST:**

\_\_\_\_\_  
**Emily Quinton, Secretary**



## Community Renewable Energy Agency Board

Treasurer's Report for 7/17/23 Meeting

Billing report (p. 1 of 2)

### Community Renewable Energy

Billing Report

For Date Range: 09/01/2021 - 07/12/2023

#### CRE - CRE MEMBERSHIP

| Date Billed | Name                  | Account Name                             | Amount     |
|-------------|-----------------------|--|------------|
| 9/15/2021   | GRAND COUNTY          | Membership Fee - Phase I Initial Payment | 2,109.37   |
| 9/15/2021   | SUMMIT COUNTY         | Membership Fee - Phase I Initial Payment | 10,759.97  |
| 9/15/2021   | TOWN OF ALTA          | Membership Fee - Phase I Initial Payment | 218.93     |
| 9/15/2021   | TOWN OF CASTLE VALLEY | Membership Fee - Phase I Initial Payment | 106.74     |
| 9/15/2021   | COTTONWOOD HEIGHTS    | Membership Fee - Phase I Initial Payment | 10,942.10  |
| 9/15/2021   | FRANCIS CITY          | Membership Fee - Phase I Initial Payment | 421.54     |
| 9/15/2021   | CITY OF HOLLADAY      | Membership Fee - Phase I Initial Payment | 9,387.72   |
| 9/15/2021   | KEARNS                | Membership Fee - Phase I Initial Payment | 9,606.01   |
| 9/15/2021   | MOAB CITY             | Membership Fee - Phase I Initial Payment | 2,237.95   |
| 9/15/2021   | MILLCREEK             | Membership Fee - Phase I Initial Payment | 18,421.40  |
| 9/15/2021   | OGDEN CITY            | Membership Fee - Phase I Initial Payment | 35,737.26  |
| 9/15/2021   | PARK CITY             | Membership Fee - Phase I Initial Payment | 6,742.38   |
| 9/15/2021   | SALT LAKE CITY        | Membership Fee - Phase I Initial Payment | 101,050.33 |
| 9/15/2021   | SPRINGDALE CITY       | Membership Fee - Phase I Initial Payment | 481.26     |
| 10/19/2021  | SALT LAKE COUNTY      | Membership Fee - Phase I Initial Payment | 11,570.26  |
| 11/10/2021  | GRAND COUNTY          | Anchor Payment - Phase I                 | 2,146.04   |
| 11/10/2021  | SUMMIT COUNTY         | Anchor Payment - Phase I                 | 10,947.00  |
| 11/10/2021  | TOWN OF CASTLE VALLEY | Anchor Payment - Phase I                 | 108.60     |
| 11/10/2021  | MOAB CITY             | Anchor Payment - Phase I                 | 2,276.85   |
| 11/10/2021  | MILLCREEK             | Anchor Payment - Phase I                 | 18,741.59  |
| 11/10/2021  | PARK CITY             | Anchor Payment - Phase I                 | 6,859.57   |
| 11/10/2021  | SALT LAKE CITY        | Anchor Payment - Phase I                 | 102,806.76 |



## Billing report (p. 2 of 2)

|  |   |            |
|--|---|------------|
| 4/12/2022 GRAND COUNTY                     | Membership Fee - Phase II Initial Payment | 2,109.37   |
| 4/12/2022 SUMMIT COUNTY                    | Membership Fee - Phase II Initial Payment | 10,759.97  |
| 4/12/2022 TOWN OF ALTA                     | Membership Fee - Phase II Initial Payment | 218.93     |
| 4/12/2022 TOWN OF CASTLE VALLEY            | Membership Fee - Phase II Initial Payment | 106.74     |
| 4/12/2022 COTTONWOOD HEIGHTS               | Membership Fee - Phase II Initial Payment | 10,942.10  |
| 4/12/2022 FRANCIS CITY                     | Membership Fee - Phase II Initial Payment | 421.54     |
| 4/12/2022 CITY OF HOLLADAY                 | Membership Fee - Phase II Initial Payment | 9,387.72   |
| 4/12/2022 KEARNS                           | Membership Fee - Phase II Initial Payment | 9,606.01   |
| 4/12/2022 MOAB CITY                        | Membership Fee - Phase II Initial Payment | 2,237.95   |
| 4/12/2022 MILLCREEK                        | Membership Fee - Phase II Initial Payment | 18,421.40  |
| 4/12/2022 OGDEN CITY                       | Membership Fee - Phase II Initial Payment | 35,737.26  |
| 4/12/2022 PARK CITY                        | Membership Fee - Phase II Initial Payment | 6,742.38   |
| 4/12/2022 SALT LAKE CITY                   | Membership Fee - Phase II Initial Payment | 101,050.33 |
| 4/12/2022 SPRINGDALE CITY                  | Membership Fee - Phase II Initial Payment | 481.26     |
| 4/12/2022 SALT LAKE COUNTY                 | Membership Fee - Phase II Initial Payment | 11,570.26  |
| 5/4/2022 COALVILLE CITY                    | Membership Fee - Phase I Initial Payment  | 562.99     |
| 5/4/2022 OAKLEY CITY                       | Membership Fee - Phase I Initial Payment  | 520.00     |
| 5/4/2022 COALVILLE CITY                    | Membership Fee - Phase II Initial Payment | 562.99     |
| 5/4/2022 OAKLEY CITY                       | Membership Fee - Phase II Initial Payment | 520.00     |
| 6/15/2022 EMIGRATION CANYON METRO TOWNSHIP | Membership Fee - Phase I Initial Payment  | 456.22     |
| 6/15/2022 EMIGRATION CANYON METRO TOWNSHIP | Membership Fee - Phase II Initial Payment | 456.22     |
| 9/27/2022 GRAND COUNTY                     | Anchor Payment - Phase II                 | 1,692.06   |
| 9/27/2022 SUMMIT COUNTY                    | Anchor Payment - Phase II                 | 8,631.28   |
| 9/27/2022 TOWN OF CASTLE VALLEY            | Anchor Payment - Phase II                 | 85.62      |
| 9/27/2022 MOAB CITY                        | Anchor Payment - Phase II                 | 1,795.21   |
| 9/27/2022 MILLCREEK                        | Anchor Payment - Phase II                 | 14,777.01  |
| 9/27/2022 PARK CITY                        | Anchor Payment - Phase II                 | 5,408.50   |
| 9/27/2022 SALT LAKE CITY                   | Anchor Payment - Phase II                 | 81,059.05  |

\*Grand County Invoice resent on February 7, 2023

**Total Billed \$ 700,000.00**

## Revenue report (p. 1 of 2)

**Community Renewable Energy**

Revenue Receipt Report

For Date Range: 09/01/2021 - 07/12/2023

**CRE - CRE MEMBERSHIP**

| Post Date  | Receipt Name                                 | Account Number | Account Name                              | Amount     |
|------------|--|----------------|---|------------|
| 9/24/2021  | TOWN OF ALTA                                 | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 218.93     |
| 9/24/2021  | KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 9,606.01   |
| 9/24/2021  | TOWN OF CASTLE VALLEY                        | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 106.74     |
| 9/27/2021  | CITY OF HOLLADAY                             | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 9,387.72   |
| 9/27/2021  | SUMMIT COUNTY                                | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 10,759.97  |
| 9/29/2021  | COTTONWOOD HEIGHTS                           | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 10,942.10  |
| 9/30/2021  | MILLCREEK                                    | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 18,421.40  |
| 10/4/2021  | CITY OF MOAB                                 | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 2,237.95   |
| 10/4/2021  | OGDEN CITY                                   | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 35,737.26  |
| 10/4/2021  | SALT LAKE CITY                               | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 101,050.33 |
| 10/8/2021  | FRANCIS CITY                                 | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 421.54     |
| 10/8/2021  | TOWN OF SPRINGDALE                           | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 481.26     |
| 10/28/2021 | PARK CITY                                    | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 6,742.38   |
| 11/10/2021 | GRAND COUNTY                                 | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 2,109.37   |
| 11/23/2021 | PARK CITY                                    | 701-3450-0000  | Anchor Payment - Phase I                  | 6,859.57   |
| 11/23/2021 | SUMMIT COUNTY                                | 701-3450-0000  | Anchor Payment - Phase I                  | 10,947.00  |
| 11/23/2021 | SALT LAKE CITY                               | 701-3450-0000  | Anchor Payment - Phase I                  | 102,806.76 |
| 11/29/2021 | MILLCREEK                                    | 701-3450-0000  | Anchor Payment - Phase I                  | 18,741.59  |
| 11/29/2021 | TOWN OF CASTLE VALLEY                        | 701-3450-0000  | Anchor Payment - Phase I                  | 108.60     |
| 11/29/2021 | CITY OF MOAB                                 | 701-3450-0000  | Anchor Payment - Phase I                  | 2,276.85   |
| 12/7/2021  | SALT LAKE COUNTY                             | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 11,570.26  |
| 2/17/2022  | GRAND COUNTY                                 | 701-3450-0000  | Anchor Payment - Phase I                  | 2,146.04   |
| 4/18/2022  | COTTONWOOD HEIGHTS                           | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 10,942.10  |
| 4/21/2022  | KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 9,606.01   |
| 4/21/2022  | TOWN OF ALTA                                 | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 218.93     |
| 4/25/2022  | TOWN OF CASTLE VALLEY                        | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 106.74     |
| 4/25/2022  | PARK CITY                                    | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 6,742.38   |
| 5/2/2022   | SUMMIT COUNTY                                | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 10,759.97  |
| 5/10/2022  | GRAND COUNTY                                 | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 2,109.37   |
| 5/19/2022  | OAKLEY CITY                                  | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 520.00     |
| 6/1/2022   | COALVILLE CITY                               | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 562.99     |
| 6/1/2022   | SPRINGDALE CITY                              | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 481.26     |
| 6/21/2022  | SALT LAKE COUNTY                             | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 11,570.26  |
| 6/27/2022  | EMIGRATION CANYON METRO TOWNSHIP             | 701-3450-0000  | Membership Fee - Phase I Initial Payment  | 456.22     |
| 6/27/2022  | EMIGRATION CANYON METRO TOWNSHIP             | 701-3450-0000  | Membership Fee - Phase II Initial Payment | 456.22     |

**Revenue report (p. 2 of 2)**

|                                  |               |   |            |
|----------------------------------|---------------|---|------------|
| 7/7/2022 MILLCREEK               | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 18,421.40  |
| 7/19/2022 SALT LAKE CITY         | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 101,050.33 |
| 7/27/2022 OGDEN CITY             | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 35,737.26  |
| 7/27/2022 CITY OF HOLLADAY       | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 9,387.72   |
| 7/29/2022 COALVILLE CITY         | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 562.99     |
| 7/29/2022 FRANCIS CITY           | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 421.54     |
| 7/29/2022 CITY OF MOAB           | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 2,237.95   |
| 8/8/2022 OAKLEY CITY             | 701-3450-0000 | Membership Fee - Phase II Initial Payment | 520.00     |
| 10/6/2022 SUMMIT COUNTY          | 701-3450-0000 | Anchor Payment - Phase II                 | 8,631.28   |
| 10/6/2022 SALT LAKE CITY         | 701-3450-0000 | Anchor Payment - Phase II                 | 81,059.05  |
| 10/6/2022 CITY OF MOAB           | 701-3450-0000 | Anchor Payment - Phase II                 | 1,795.21   |
| 10/17/2022 MILLCREEK             | 701-3450-0000 | Anchor Payment - Phase II                 | 14,777.01  |
| 10/27/2022 TOWN OF CASTLE VALLEY | 701-3450-0000 | Anchor Payment - Phase II                 | 85.62      |
| 11/16/2022 PARK CITY             | 701-3450-0000 | Anchor Payment - Phase II                 | 5,408.50   |
| 3/3/2023 GRAND COUNTY            | 701-3450-0000 | Anchor Payment - Phase II                 | 1,692.06   |

**Total Received \$ 700,000.00**

## Accounts payable report:

**Community Renewable Energy**

## Accounts Payable Report

For Date Range: 09/01/2021 - 07/12/2023

| Post Date  | Vendor                               | Account Number | Account Name          | Amount    |
|------------|--------------------------------------|----------------|-----------------------|-----------|
| 12/21/2021 | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 2,425.50  |
| 1/25/2022  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 5,184.00  |
| 3/8/2022   | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 6,615.00  |
| 3/29/2022  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 15,481.35 |
| 4/12/2022  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 23,526.27 |
| 6/21/2022  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 20,222.91 |
| 6/30/2022  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 6,242.87  |
| 8/9/2022   | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 9,643.00  |
| 10/11/2022 | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 26,701.25 |
| 10/25/2022 | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 15,702.75 |
| 11/8/2022  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 2,320.25  |
| 12/13/2022 | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 9,047.50  |
| 1/10/2023  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 11,118.50 |
| 2/14/2023  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 11,243.25 |
| 3/7/2023   | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 18,049.50 |
| 5/2/2023   | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 11,833.50 |
| 5/16/2023  | PENNA POWERS, INC.                   | 701-7110-3100  | Professional Services | 562.50    |
| 5/16/2023  | PENNA POWERS, INC.                   | 701-7110-3100  | Professional Services | 1,312.50  |
| 5/31/2023  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 3,096.00  |
| 6/21/2023  | JAMES DODGE RUSSELL & STEPHENS, P.C. | 701-7110-3100  | Professional Services | 12,683.00 |
| 6/21/2023  | PENNA POWERS, INC.                   | 701-7110-3100  | Professional Services | 7,375.00  |

|                   |           |                   |
|-------------------|-----------|-------------------|
| <b>Total Paid</b> | <b>\$</b> | <b>220,386.40</b> |
|-------------------|-----------|-------------------|

|                        |           |                   |
|------------------------|-----------|-------------------|
| <b>Unspent Revenue</b> | <b>\$</b> | <b>479,613.60</b> |
|------------------------|-----------|-------------------|

# Agenda Item 2.3 Communications Committee Update

Community Renewable Energy Board Meeting  
July 2023

*Committee Membership: Salt Lake City, Cottonwood  
Heights, Alta, Holladay, Moab*



# June/July Committee Meetings

- June 9, June 20, July 11
- Coordination with Penna Powers on logo, name, and branding concept iterations
- Committee is focused on getting Penna Powers moving on important scope of work elements



# Branding, Name, Logo

- Penna Powers [Communications Audit](#) recommended changing elements of “Agency Identity:”
  - **Name Change:**

**Lack of Adoption:** The name Utah 100 is catchy, but name recognition was low. While the web presence (website and social media) for the agency relied on the Utah 100 name, internal documents kept the Community Renewable Energy Agency name. Also, External press (organic) almost exclusively used the CREA terminology (with minor mentions of the “Utah 100 Communities”, usually to refer to the website).

**Utah 100 Confusion:** Further communication and clarification was needed for the Utah 100 Communities name; The name referred to the Net-100% renewable energy goal, but was sometimes thought to indicate that 100 communities in Utah are participating. This was hard to understand and required an explanation.

**Overlap with another Utah Organization:** Often shortened to Utah 100, the former name had an overlap with the MountainWest Capital Awards, resulting in a competition for search results and overall name recognition.
  - **New Name, Same Mission:** *Utah Renewable Communities: 100% Committed to Clean Energy* puts the mission in the name. No explanation is needed and name recognition will grow at a quicker rate. This name better connects to the Community Renewable Energy Agency name and our continued communications efforts will help eventually replace that in our audience's minds.
- Committee reviewed two different name concepts, three rounds of logo/typeface “lockups,” and numerous potential color palettes



# Name, Typeface, and Logo “Lockup”



UTAH100  
COMMUNITIES

**Old Logo:** limited color palette without graphic elements linked to renewable energy purpose



**Recommended New Logo:** More diverse color palette will create more opportunities for use across platforms. Brandmark conveys renewable energy purpose and statewide relevance.

# Request for Action: Adopt Resolution 23-05

- The Communications Committee recommends adopting “Utah Renewable Communities” as the informal, public-facing name of the Community Renewable Energy Agency/Program, as well as the associated tagline and logo via Resolution 23-05
- Legal name will remain CREA/CREP

# Scope of Work and Cost Estimate

- Total billed to-date: \$15,829.25
- Not-to-exceed cost estimate: \$93,500
- State contract hourly rate for “public relations”: \$125/hr
- Task order per milestone is flexible



# PENNA POWERS

[illegible]

# Next Steps

- *Upcoming Penna Powers Work Product*
  - *Brand Voice Document*
    - *Mission statement and vision statement*
  - *Newsletter Mockup*
  - *Website homepage mockup*
    - *Updated program description and FAQ content*
  - *Social media strategy*
- *Low-income assistance collateral and opt-out letter recommendations*
- *Begin planning future public info session to coincide with Program Application?*
- *Meeting on July 14th*

# Low-Income Plan Committee Update

Community Renewable Energy Board Meeting  
July 2023



Low-Income  
Plan  
Committee  
Membership

---

Castle Valley

---

Cottonwood Heights

---

Kearns

---

Ogden

---

Park City

---

Salt Lake City

---

Summit County

---

[Resolution 21-12](#)

# Committee Recap

- Working with Penna Powers and the Communications Committee to develop outreach materials, including an outreach poster
- Coordinating with communities on outreach, including outreach emails summarizing their outreach duties
- Engaging with the Utility in meetings on logistics related to the Low-Income Plans
- Exploring additional relevant topics, including renewable energy grants and the HEAT program



# Outreach Emails

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Each community has been sent an outreach email, with an attached letter about the Outreach Strategies Section of their Low-Income Plan.

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These emails summarize which organizations from a community's outreach list:

- 1. Will be contacted by the Low-Income Plan Committee*
- 2. Can be collaborated on with another community who also listed it*
- 3. Are the sole responsibility of the community*

# Example: Cottonwood Heights

- AARP – Utah State Office
- Assist Utah
- Canyons School District
- Comunidades Unidas
- Cottonwood Heights Business Association
- Cottonwood Heights Parks and Recreation Service Area
- Department of Workforce Services – Refugee Services
- Division of Services for People with Disabilities
- Foundations for Independence – Cerebral Palsy of Utah
- Futures through Training
- Housing Authority
- Medicaid
- National Resource Director
- NeighborWorks Salt Lake
- Refugee and Immigrant Center – Asian Association of Utah
- Salt Lake Valley Habitat for Humanity
- The Salvation Army – Salt Lake
- Utah Community Action
- Work Activity Center
- Whitmore Library

# Example: Cottonwood Heights

## Organizations to be Contacted by the Low-Income Plan Committee

- AARP – Utah State Office
- Assist Utah
- Comunidades Unidas
- Department of Workforce Services – Refugee Services
- Division of Services for People with Disabilities
- Foundations for Independence – Cerebral Palsy of Utah
- Futures through Training
- Housing Authority
- Medicaid
- National Resource
- Directory
- NeighborWorks Salt Lake
- Refugee and Immigrant Center – Asian Association of Utah
- Salt Lake Valley Habitat for Humanity
- The Salvation Army – Salt Lake
- Utah Community Action
- Work Activity Center

## Organizations Available for Collaboration with Another Community

- Not Applicable

## Organizations to be Contacted by Cottonwood Heights

- Canyons School District
- Cottonwood Heights Business Association
- Cottonwood Heights Parks and Recreation Service Area
- Whitmore Library

# To Do

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Read through your outreach email/letter, and review which organizations are whose responsibility to contact. Didn't get it? Need it re-emailed? Tell Samantha!



For any organizations on your list that are available for collaboration with another community, make contact with that community to determine who will take the lead and how you'll coordinate.



The Low-Income Plan Committee will reach back out to check in.



Please contact the Committee at any time with questions!



1.

*Pre-Outreach  
Preparation*

2.

*PSC Reviews Program*

3.

*Communities Pass  
Ordinances*

4.

*Actual Outreach Needs  
to Begin!*



## Once the outreach itself starts, it will need to entail the following:

1. Meet with the organization to share Program information.
2. Invite the organization to attend a quarterly meeting hosted by the Low-Income Plan Committee
3. Add a contact email address to the Agency's list-serv from the organization
4. Provide a printed poster with Program information to the organization
5. Provide a template informational email about the Program to the organization

We'll be talking **more about this outreach as we move forward in our timeline**, including logistics of how to do these outreach steps. In the meantime, if communities wish to start preparing for outreach by introducing themselves to any of their organizations they are less familiar with, this may be helpful for them down the road.

Remember that Program details are still actively being determined, so preliminary outreach should only be general information. The resources we develop to help with the formal outreach will have the specific, finalized details.

# QUESTIONS?

Meet with the Low-Income Plan Committee to discuss!

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Email Samantha to set up a meeting with the Committee.

[sdeseelhorst@ch.utah.gov](mailto:sdeseelhorst@ch.utah.gov)



# Agenda Item 2.3 Program Design Committee Update

Community Renewable Energy Board Meeting  
July 2023



# Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

# Program Application – Required Items 7/12

|  | Agency Working Committee     | Rocky Mountain Power         | Board Vote |
|--|------------------------------|------------------------------|------------|
| Name and boundary map for each eligible community                | Drafted and Sent <b>4/27</b> | Reviewing <b>4/27</b>        | N/A        |
| Proposed ordinance language                                      | Recommended                  | --                           | Approved   |
| Customer count by schedule, monthly load by class                | Reviewing data               | Provided data                |            |
| 10-year load forecast by class                                   |                              | Assigned <b>3/21</b>         |            |
| Projected program rates for each customer class                  |                              | Assigned <b>3/21</b>         |            |
| Process for periodic rate adjustment filings                     |                              | Assigned <b>3/21</b>         |            |
| Proposed tariff changes  |                              | Drafting <b>3/21</b>         |            |
| Utility Agreement  | Recommended <b>7/7</b>       | Reviewing <b>7/7</b>         |            |
| Governance Agreement   | Complete                     |                              |            |
| Plans for low-income assistance (Programmatic)                   | Recommended                  | Reviewed                     | Approved   |
| Proposed resource solicitation process                           | Drafted and Sent <b>6/5</b>  | Reviewing <b>6/5</b>         |            |
| Proposed form of opt-out notices                                 | Reviewing <b>5/22</b>        | Drafted and Sent <b>5/22</b> |            |
| Projected implementation date                                    | Conceptual Discussions       |                              |            |
| Other informational materials                                    | Not Started                  |                              |            |
| Explanation how other customers and utility not subject to costs | Conceptual Discussions       |                              |            |

# Key Activities (June and July)

- Committee has met three times
- Small group met five times to discuss resource procurement and financial backstop
- Small group met twice to discuss opt-out letter and process
- Quarterly update meeting with the Division of Public Utilities and Office of Consumer Services

# Update on the Utility Agreement

- Language is “near final”
- Resolution 23-04 would authorize the Board Chair to sign the agreement on behalf of the Agency
- Approving this resolution would still allow for any remaining non-substantive changes identified by the attorneys to be made prior to Board Chair signature
- If approved, member communities are requested to execute the agreement by September 1, 2023; optional template slides and memo will be provided
- Program Design Committee members are available to provide briefings, as needed

# Utility Agreement Must Address...

1. Consultants used by the Division of Public Utilities and Office of Consumer Services will be paid for by communities (already covered by Agency funds, not to exceed \$200k)
2. Communities agree to reimburse Rocky Mountain Power for the cost of two opt-out notices
3. How any unpaid termination costs will be handled
4. Whether the communities propose to accelerate paying down the costs of existing coal and gas plants (“replaced assets”)

# Opt-Out Notices

- Rocky Mountain Power is revising the cost estimate to allow for the second notice to be an email instead of a letter for the subset of customers who've requested paperless billing
- To reduce costs, we do not currently envision mailing opt-out notices with pre-paid return envelopes; there will be online and phone options
  - **Question:** can we live with this arrangement?
- Unfortunately, it will be expensive for Rocky Mountain Power to update its systems to track a person's opt-out decision from one address to the next
  - **Question:** can we live without this feature?
- The language of the opt-out notice is being reviewed by Penna Powers



# Updated budget Guidance for FY 2023/2024 noticing costs

| Community                       | Customer Count | Notice #1 - Cost per Mailer (up 78% from .41096) | Notice #2 - Cost per Mailer (up 76% from .38545) | Total mailing cost   | Recommended FY 2024 Budget Amount (+5%) |
|---------------------------------|----------------|--|--|----------------------|---|
| Alta                            | 263            | 0.7317   | 0.6767   | \$ 370.41            | \$ 388.93                               |
| Castle Valley                   | 283            | 0.7317   | 0.6767   | \$ 398.58            | \$ 418.51                               |
| Coalville                       | 1,137          | 0.7317   | 0.6767   | \$ 1,601.35          | \$ 1,681.42                             |
| Cottonwood Heights              | 14,602         | 0.7317   | 0.6767   | \$ 20,565.46         | \$ 21,593.73                            |
| Emigration Canyon Township      | 473            | 0.7317   | 0.6767   | \$ 666.17            | \$ 699.48                               |
| Francis                         | 713            | 0.7317   | 0.6767   | \$ 1,004.19          | \$ 1,054.40                             |
| Grand County Unincorporated     | 3,298          | 0.7317   | 0.6767   | \$ 4,644.90          | \$ 4,877.15                             |
| Holladay                        | 13,207         | 0.7317   | 0.6767   | \$ 18,600.74         | \$ 19,530.78                            |
| Kearns                          | 10,702         | 0.7317   | 0.6767   | \$ 15,072.70         | \$ 15,826.33                            |
| Millcreek                       | 25,510         | 0.7317   | 0.6767   | \$ 35,928.28         | \$ 37,724.70                            |
| Moab                            | 3,653          | 0.7317   | 0.6767   | \$ 5,144.89          | \$ 5,402.13                             |
| Oakley                          | 752            | 0.7317   | 0.6767   | \$ 1,059.12          | \$ 1,112.07                             |
| Ogden                           | 37,710         | 0.7317   | 0.6767   | \$ 53,110.76         | \$ 55,766.30                            |
| Park City                       | 10,907         | 0.7317   | 0.6767   | \$ 15,361.42         | \$ 16,129.49                            |
| Salt Lake City                  | 105,373        | 0.7317   | 0.6767   | \$ 148,407.33        | \$ 155,827.70                           |
| Salt Lake County Unincorporated | 11,994         | 0.7317   | 0.6767   | \$ 16,892.35         | \$ 17,736.97                            |
| Springdale                      | 706            | 0.7317   | 0.6767   | \$ 994.33            | \$ 1,044.05                             |
| Summit County Unincorporated    | 11,886         | 0.7317   | 0.6767   | \$ 16,740.24         | \$ 17,577.25                            |
| <b>TOTALS</b>                   | <b>253,169</b> |  |  | <b>\$ 356,563.22</b> | <b>\$ 374,391.38</b>                    |

# Resource Procurement

- The Agency submitted an “expression of interest” in renewable energy projects bid into PacifiCorp’s 2022 All-Source Request for Proposals
- We have pitched the idea to host an open house for renewable energy developers to learn about our program and gauge their interest in developing projects for us
- We plan to seek developer feedback to help us refine a draft resource procurement outline currently under discussion

# Next Steps

- **Requests for member communities**
  - If the Board approves the Utility Agreement, please prepare to seek signature from your community by **September 1, 2023**
  - Optional template slides and memo explaining the agreement will be provided
  - Program Design Committee members are available to provide briefings, as needed

**THE COMMUNITY RENEWABLE ENERGY BOARD**  
**RESOLUTION NO. 23-04**

**A RESOLUTION OF THE BOARD AUTHORIZING THE CHAIR TO SIGN THE  
UTILITY AGREEMENT**

**WHEREAS**, the Community Renewable Energy Board (“Board”) met in a special meeting on July 17, 2023 to consider, among other things, entering into a Utility Agreement on behalf of the Community Renewable Energy Agency (“Agency”) with PacifiCorp, d/b/a Rocky Mountain Power (“RMP”); and

**WHEREAS**, pursuant to the Community Renewable Energy Act, codified at Utah Code § 54-17-901 *et seq.* (the “Act”), a municipality or county who that wishes to participate in a community renewable energy program (“Program”) must “enter into an agreement with a qualified utility” to address specific matters; and

**WHEREAS**, the Agency was formed by several public entities (the “Participating Communities”) pursuant to the Interlocal Cooperation Agreement Among Public Entities Regarding the Community Renewable Energy Program (the “Interlocal”) to implement the Community Renewable Energy Program pursuant to the Act; and

**WHEREAS**, the Board adopted resolution 21-05, which created the Program Design Committee and identified among its purposes “to work on program design matters with Rocky Mountain Power and submit reports and recommendations to the Board for such matters as the Utility Agreement”; and

**WHEREAS**, the Program Design Committee with outside counsel has negotiated a Utility Agreement with RMP and recommends its approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

- 1      That the Board Chair is authorized to sign the Utility Agreement attached hereto as Exhibit A on behalf of the Agency, provided that the Utility Agreement has not been substantively or materially changed from the version reviewed by the Participating Communities pursuant to this Resolution.
- 2      That RMP and all Participating Communities are requested to sign the Utility Agreement no later than September 1, 2023.

This Resolution assigned No. 23-04, shall take effect immediately.

**PASSED AND APPROVED** by the Board this 17th day of July 2023.

**COMMUNITY RENEWABLE ENERGY  
BOARD**

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Dan Dugan, Chair

**ATTEST:**

---

Emily Quinton, Secretary

# **Exhibit A**

**THE COMMUNITY RENEWABLE ENERGY BOARD RESOLUTION NO. 23-05**

**A RESOLUTION OF THE BOARD ADOPTING AGENCY LOGO, INFORMAL NAME, AND  
TAGLINE**

**WHEREAS**, the Community Renewable Energy Board ("Board") met in a special meeting on July 17th, 2023 to consider, among other things, approving a new logo, informal name, and tagline; and

**WHEREAS**, the Board adopted resolution 21-09, which created the Communications Committee ("Committee"); and

**WHEREAS**, the Board also adopted resolution 23-03 to engage a public relations firm to, as described in the scope of work, "[r]evise the Utah 100 Communities logo by creating new versions of the logo in various colorways and formats"; and

**WHEREAS**, the Communications Committee has worked with the public relations firm and wishes to recommend a revised logo, informal name, and tagline attached hereto as Exhibit A.; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby adopts the logo, informal name, and tagline attached hereto as Exhibit A.

This Resolution assigned No. 23-05, shall take effect immediately.

**PASSED AND APPROVED** by the Board this 17th day of July 2023.

**COMMUNITY RENEWABLE ENERGY BOARD**

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Dan Dugan, Chair

**ATTEST**

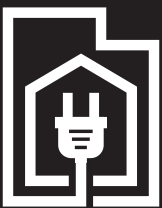
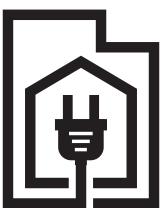
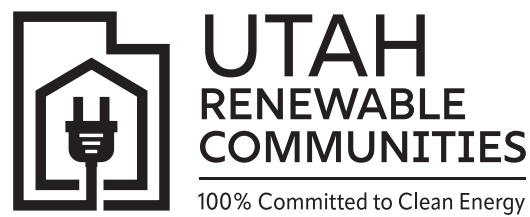
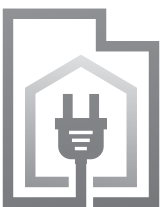
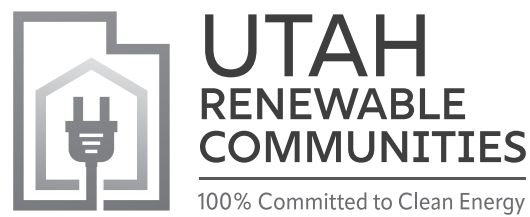
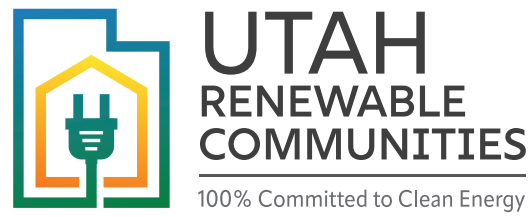
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Emily Quinton, Secretary

# **Exhibit A**



UTAH RENEWABLE COMMUNITIES PRIMARY LOGOS



**THE COMMUNITY RENEWABLE ENERGY BOARD**  
**RESOLUTION NO. 23-06**

**A RESOLUTION OF THE BOARD ADDRESSING AGENCY WITHDRAWAL AND RE-ENTRY**

**WHEREAS**, the Community Renewable Energy Board (“Board”) met in a special meeting on August 1, 2022, to consider, among other things, changing the Phase 2 definition to begin on July 31, 2022 to align with the Phase 2 Initial Payment deadline; and

**WHEREAS**, the Community Renewable Energy Agency (“Agency”) was formed by several public entities (the “Participating Communities”) pursuant to the Interlocal Cooperation Agreement Among Public Entities Regarding the Community Renewable Energy Program (the “Interlocal”); and

**WHEREAS**, the Interlocal specifies that “[f]or so long as a Listed Entity that executes and delivers this Agreement as specified herein remains an Eligible Community or a Participating Community, as applicable, and continues to make any payments required of it herein on and after July 31, 2021, it will individually be a ‘Party,’ and all collectively will be the ‘Parties,’ to this Agreement”; and

**WHEREAS**, the Interlocal elsewhere states that “[f]rom July 31, 2021 to the deadline for a Party to adopt an ordinance ... a Party may elect not to become a Participating Community and may withdraw as a Party to this Agreement by providing at least thirty days’ advance Notice to the Secretary of its intent to withdraw”; and

**WHEREAS**, the Interlocal further establishes that “[t]he Board shall appoint a ‘participating communities’ representative’ ... to present the decisions and opinions of the Agency”; and

**WHEREAS**, the Board wishes to offer Listed Entities who have made all required payments and later withdraw from the Agency the opportunity to rejoin the Agency and the Community Renewable Energy Program (“Program”), subject to Utah Public Service Commission (“Commission”) approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

- 1 A Listed Entity that withdraws from the Agency after having made all required payments (“Withdrawn Party”) may request to be reinstated as a Party to the Interlocal and to rejoin the Agency prior to Commission approval of the Program by:
  - a. providing written notice to the Board Secretary of the Listed Entity’s intention to rejoin the Agency and be a Party to the Interlocal; and
  - b. if the agreement described in Utah Code § 54-17-903(2)(b) (“Utility Agreement”) has been executed by the qualified utility and one or more other

Listed Entities that are a Party to the Interlocal, by delivering to the Board Secretary a signed copy of the Utility Agreement.

- 2 Subject to an affirmative Board vote that determines such action will not adversely impact the Agency or the Program, the Withdrawn Party that submits such a request will be directed and assisted by the Agency to make any necessary filings with the Commission to request that the Withdrawn Party be eligible to become a Participating Community in the Program and, if the Commission grants such a request, that the Withdrawn Party shall become a Party to the Interlocal and be a member of the Agency.
- 3 Whether or not the Withdrawn Party is allowed to participate in the Program will be subject to both Board and Commission approval.

This Resolution assigned No. 23-06, shall take effect immediately.

**PASSED AND APPROVED** by the Board this 17th day of July 2023.

**COMMUNITY RENEWABLE ENERGY  
BOARD**

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Dan Dugan, Chair

**ATTEST:**

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Emily Quinton, Secretary